

**Dear Sir / Madam,**

We are very thankful to you for the interest you have shown in our Services

Please fill up the form with duly signed & cross sign on photograph

**PAN No.is Compulsory**

**ID Proof Document: (Any One)**

1. Passport
2. Driving License
3. PAN Card
4. Post Office ID Card
5. Bank Account Pass Book containing the Photograph & Signed by individual with attestation by the concerned Bank Official
6. Photo ID Card Issued by the Ministry of Home Affairs of Central / State Governments
7. Any Govt issued Photo ID Card bearing the Signature of the Official
8. Voters ID
9. PF Statement
10. PF Book
11. Aadhar Card

**Valid Address Proof Document: (Any One)**

1. Latest Telephone Bill
2. Latest Electricity Bill
3. Water Bill
4. Gas Connection
5. Bank Statements Signed by the Bank
6. Service Tax / VAT / Sales Tax Registration Certificate
7. Property Tax Corporation / Municipal Corporation Receipt
8. Driving License
9. Voters ID card
10. Passport
11. Life Insurance Premium Receipt
12. Latest Provident Fund Statement
13. Certificate of Registration of owned vehicle